



Transport Delivery Overview & Scrutiny Committee - Terms of Reference

Purpose	<p>To undertake the WMCA's statutory overview and scrutiny responsibilities in respect of transport, principally through pre-decision scrutiny, pre-development scrutiny and enacting 'call-in' arrangements, as determined necessary by members of the committee.</p> <p>To be an advocate for residents of the West Midlands and ensure that the decisions made by the WMCA help to make the West Midlands a more prosperous and better-connected region which was fairer, greener and healthier.</p>
Accountable to	WMCA Board
Membership	<p>Birmingham City Council x 7 Coventry City Council x 3 Dudley Metropolitan Borough Council x 2 Sandwell Metropolitan Borough Council x 2 Solihull Metropolitan Borough Council x 2 Walsall Metropolitan Borough Council x 2 City of Wolverhampton Council x 2 Shropshire, Staffordshire, Warwickshire, Worcestershire (4 members representing the non-constituent councils within each county area)</p>
Chair	<p>The Chair will be appointed by the WMCA Board from the members of the committee appointed by the constituent authorities.</p> <p>The Vice-Chair will be appointed by the Transport Delivery Overview & Scrutiny Committee.</p> <p>The Chair and Vice-Chair must not be from the same political party as the Mayor.</p>

<p>Voting</p>	<p>Members appointed from constituent authorities will have one vote each.</p> <p>Members appointed from non-constituent authorities and all other members of the committee are non-voting representatives.</p> <p>The Chair does not have a second, casting vote. If a vote is tied on any matter, it shall be considered not to have been carried.</p>
<p>Quorum</p>	<p>Two-thirds of voting members appointed to the committee.</p>
<p>Frequency</p>	<p>The committee shall meet seven times a year, or more often if it is determined necessary to discharge its responsibilities.</p>
<p>Servicing</p>	<p>The meetings will be serviced by the WMCA's Governance Services team.</p>
<p>Functions</p>	<ul style="list-style-type: none"> • To monitor and provide oversight of the performance of the transport capital programme delivery for projects being delivered as part of the City Region Sustainable Transport Settlement and other funding allocations. To receive regular reports on the delivery outputs, programme timeline and critical path, risk management, finance and funding. To receive monitoring and evaluation reports on the outcomes provided following completion in line with the business cases agreed by the Investment Board or the WMCA Board (including highway maintenance programmes contained within the City Region Sustainable Transport Settlement). • To review the development of the pipeline of the future investment schemes in transport capital delivery for entry into the delivery programme. • To monitor the operational performance of the transport networks, including bus, rail, tram, micro mobility and highway networks via reports prepared by Transport for West Midlands, including the financial performance of the revenue activities.

- To hold to account the performance of operators against a set of targets in line with any agreements held by the WMCA. Where no agreements were in place, to provide input and considerations to the operators to influence performance.
- To monitor the implementation plan for the Local Transport Plan in terms of outcomes delivered in line with the core objectives and 'big moves'.
- To oversee the customer satisfaction levels of the transport system and provide oversight to improvements in customer experience, including digital customer products and services provided by Transport for West Midlands.
- To review and input into the region's Road Safety Strategy and monitor the delivery plans of the Regional Road Safety Strategic Partnership against a set of targets contained within the strategy.
- To review and making recommendations to the WMCA Board in relation to a number of statutory functions relating to:
 - (a) securing the provision of appropriate subsidised public passenger transport services under s9A(3) of the Transport Act 1968.
 - (b) the creation and development of ticketing schemes under s135 - 138 of the Transport Act 2000 and concessionary Travel Schemes under s93 - 104 of the Transport Act 1985.
 - (c) the local bus information that should be made available, and the way in which it should be made available, under s139 - 143 of the Transport Act 2000.
 - (d) the operation, performance, contract management and development of tendered bus services, bus stations/stops, and passenger transport services, under s10 (1) of the Transport Act 1968 and within the agreed WMCA budget.
- To provide reports to the WMCA Board on a quarterly basis in relation to work undertake, recommendations made and overall summary of the delivery of capital and operational matters of Transport for West Midlands and its partners.

	<ul style="list-style-type: none">• As appropriate, to set up time limited task and finish groups to consider specific issues in order to report any recommendations to the WMCA Board.
Review	Annually in June.